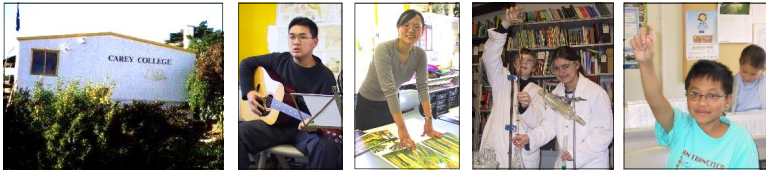


# CAREY COLLEGE

Christian Primary & Secondary School  
for children in Years 1 to 13

## 2010 Prospectus



*Nurture Excellence Truth*



Carey College

*"In your light we see light" <sup>9</sup>Psalm 36:9*



UNIVERSITY of CAMBRIDGE  
International Examinations

CAMBRIDGE INTERNATIONAL CENTRE



# Carey College

www.careycollege.com

"In your light we see light" Psalm 36:9



## Helping parents nurture children in excellence and truth for Christ



### Nurture

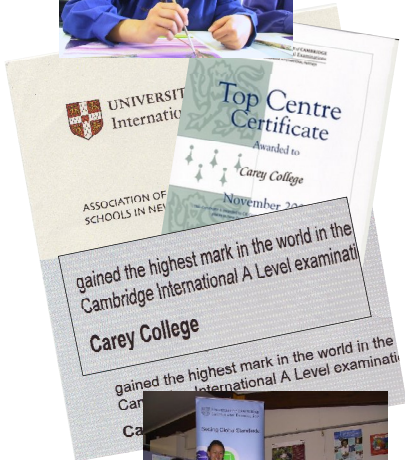
Carey College's small size and safe family atmosphere ensure every child is nurtured with individual attention from teachers who know and pray for their pupils. Small classes and the flexibility of our family-sized school mean each child's course is monitored and adapted to each child's needs.

### Excellence

Carey College gives children a solid foundation in knowledge and skill. Our broad subject range, using the *Cambridge International Curriculum* at all levels, expands children's minds and challenges them to achieve their best. Students graduate from each stage of schooling with the world's premiere qualifications from *Cambridge International Examinations*.

### Truth

Everything taught at Carey College is shaped in the truth of the Bible, helping children focus their learning and lives on Christ and preparing them for life and further study in the real world God made and rules.



Registered Cambridge International Centre  
for Cambridge International Examinations  
Using the Cambridge Curriculum at all levels



Accredited by The Christian Education Qualifications Trust  
Foundation Member of The Independent Christian Schools Fellowship  
NZQA (New Zealand Qualifications Authority) Accredited  
Registered by the New Zealand Ministry of Education  
Signatories to the Code of Practice for International Students

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### Carey College Limited

21 Domain Road, Panmure, Auckland, New Zealand

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## INTRODUCTION from the Principal

*It is a great privilege to be part of the Carey College teaching ministry. Children are a precious gift from God and at Carey College I have been blessed to see God at work here raising youngsters in faith and wisdom.*



*At Carey College every child is nurtured as an individual created in God's image. Because our school and classes are small, teachers know their pupils and can shape lessons to meet pupil needs, avoiding the pressures and impersonal nature of larger schools.*



*We offer real choice across the full range of school subjects: all the subjects found in bigger schools are available with a flexibility those bigger schools can seldom offer, and personal attention they can never match.*



*Carey College classes and courses are structured to impart the lasting treasures of truth, wisdom and excellence. And we teach children the reliable foundation of Christian faith instead of conforming their values to unstable peer pressure or the shifting values of secular education.*



*God says, "The fear of the Lord is the beginning of knowledge ... the beginning of wisdom." Proverbs 1:7 & 9:10 Our commitment at Carey College is to build on that principle, nurturing each student as an individual called into the service of God; to work with parents, helping you raise your children in Christ; to teach to standards of lasting truth and biblical excellence.*



*If you need more information check our website at [www.careycollege.com](http://www.careycollege.com) or visit us at school ~ you will be welcome.*

*Yours in Christian service  
Michael L Drake  
Principal*





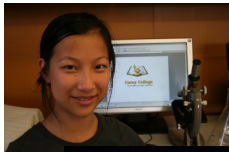
## EXCELLENCE

We are committed to helping each child achieve the very best possible in academic knowledge, practical skills and godliness of character. As a Centre registered by the University of Cambridge we teach a unified, international curriculum giving children a seamless progression all the way through their schooling from Year 1 to Year 13, and qualifications recognised for their excellence by employers and universities world-wide.

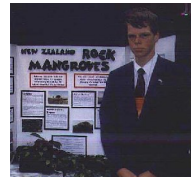


The achievements of our students have been recognised nationally and internationally through examinations and competitions across the breadth of the curriculum, and the University of Cambridge has repeatedly awarded Carey College its *Top Centre Certificate*.

But it is a mistake to think high standards means excellence for the academically able and everyone else struggles. Excellence the Carey College way means helping all pupils improve and extend skills and knowledge according to their own gifts and calling. Achievement in practical subjects such as woodwork and horticulture is valued as highly as achievement in science and the arts. Because students are not streamed but have individualised goals and courses, each child's learning can be balanced to extend them according to their gifts.



Rennie came top in the world in *Cambridge International Examinations* in IGCSE Science and AS Mathematics.



Andrew won the New Zealand Science Fair with original research about mangroves and represented New Zealand at the *Intel International Science Fair* in the United States where he won the *Kodak Award for Use of Photography in Science*.



Jonathan (right) is presented an award by *Cambridge International Examinations* for gaining first place in New Zealand in A Level Computing.



Sara won the *University of Auckland History Writing Competition and Scholarship*



Emily was a finalist in the national *Tower Young Composer Competition*, performing her *Diversions* with the *Netherlands Wind Ensemble* at the New Zealand Festival in Wellington.



## TRUTH

What children learn at school should be reliable and true. We teach courses rich in content, in a context of dependence upon the God of creation, to be used with the wisdom that God's Word gives.



In contrast, the New Zealand National Curriculum (taught in all state and integrated schools) teaches children that the only knowledge they can rely on is what they have experienced. This comes from a faith called *constructivism* which denies that knowledge or truth exists outside of personal experience. Knowledge is stripped from the curriculum and replaced by doing things. Content is selected to change society without a balance of truth. What is called "truth" then relates only to experience and social engineering, not what can be known.

Not only do children need to learn what is true, but they need to learn to look at it in a true context. A true context is one that sees facts as God sees them.

God is the creator of what can be known and gives knowledge. No one can ever know anything as comprehensively as God knows. But they can know what God reveals, and in the light of God's Word they can know it the way God knows.

Our commitment at Carey College is to teach truth in content and context.

## PROGRESSION

The unity that comes from having all levels of schooling in a single school gives children the opportunity to progress smoothly through successive stages of learning. Growth in course content and method are not traumatic and can be introduced gradually, whenever children are ready. Children can be working at different levels in different subjects according to individual needs. Appropriate resources and staff from any level are available to children at all levels.

Organisation of classes is flexible, grouping children to balance individual needs with best use of resources. Classes are organised in home-groups across several grades. Withdrawal groups and different class groupings in different subjects throughout the week ensures we keep our focus on effective nurture of individual children.



## JUNIOR PRIMARY SCHOOL



### Years 1—6 A Head Start in the Basics

We give children a head start in basics, a foundation for learning. They learn to read, do real maths, and explore the wonder and diversity of the world in which God has placed them.

#### Small, Nurturing Class

- 25 pupil maximum with small break-off groups as needed
- Learning adjusted to individual maturity and ability
- Attractive, modern computer-equipped classrooms
- Using the Cambridge Primary Curriculum and tests

#### A Curriculum that Works

- Using phonics, 5 year-olds normally learn to read to a tested 8 year reading level in their first year at school
- Children succeed at the four rules of arithmetic (while their peers in some schools “explore number and shapes” but can’t add and subtract)
- They learn to write stories that tell a story because their ideas are given order and structure—and they learn how to spell accurately, use good grammar, and present work in attractive hand-writing
- In Bible they learn how their daily work relates to what God tells us, how he sustains what he has created, and what he wants
- Basics of Writing, Spelling, Reading, Bible and Maths are extended to include Computing, Science, History, Geography, Physical Care, Art and Music

#### Working With Parents

- Daily log book, weekly test results, and all work shown to parents
- Regular written reports and parent interviews

##### Junior Primary Hours

9:00 am—3:00 pm

(For this year’s Terms see page 22)

##### Homework

15—20 minutes each night

##### Junior Primary Tuition Fee

\$1310 per term

Includes GST, all stationery & any trips.

We have no uniform and no fund-raising.

Conditions apply. For details see page 20



## SENIOR PRIMARY SCHOOL

Years 7—8

(Intermediate)

### Enrichment & Growth

We continue teaching the basics but enrich the range of subjects and skills, provide opportunities for studies in more depth and develop independence in work habits.



### Small Class, Individual Help

- 25 pupil maximum with break-off groups as needed
- Courses are adapted for each student to meet specific needs
- Attractive, modern computer-equipped classrooms
- Using the Cambridge Primary Curriculum and tests

### Enriching the Basic Curriculum

- Development of the basics in Bible, English and Maths is maintained
- A balanced core curriculum includes Computing and IT, Science, History, Geography, Physical Care, Music and Art
- Pupils are introduced to languages (including French, Māori, NT Greek & Hebrew)
- Increased emphasis is placed on independent research skills, evaluating and applying information, and responsible decision making
- Technology (including Electronics, Cooking, Woodwork, Crafts, horticulture, and technical drawing) is introduced in years 7 & 8
- In years 7 & 8 exams are introduced (at the end of each year) and students exhibit their first independent research projects in public

### Working With Parents

- Daily log book, weekly test results, and all work shown to parents
- Regular written reports and parent interviews

#### Senior Primary Hours

9:00 am—3:00 pm

(For this year's Terms see page 22)

#### Homework

30-40 minutes each night

#### Senior Primary Tuition Fee

\$1310 per term

Includes GST, all stationery & any trips.

We have no uniform and no fund-raising.

Conditions apply. For details see page 20



## JUNIOR COLLEGE



### Years 9—10 Beginning Specialisation & Independent Study

A core course and specialist options prepare students for advanced secondary schooling or vocational options according to individual gifts and calling.

#### Small Class, Individualized Courses

- 21 pupil class maximum: most teaching individually or in small groups
- Gifted specialist teachers bring special opportunities
- Role models cross age boundaries: peer pressure is minimised
- Attractive, modern resources and computer-equipped classrooms
- Using the Cambridge Lower Secondary Curriculum and Tests

#### Beginning Specialisation and Independent Study

- Modular courses based on the Cambridge Curriculum—students work at their own level in each subject, learning good work habits and responsibility for time management
- Core courses prepare students for Cambridge IGCSE and A Levels
- Our **14+ Enrichment Programme** offers challenges in Skills, Service, Sport and Expeditions leading to Duke of Edinburgh Awards
- Core subjects are Bible, English, History & Geography, Science, Mathematics, Physical Care, Art, Music and Computer Studies
- Vocational, Life Skills and Extension options can be chosen from the full range of Carey College and Cambridge subjects

#### Working With Parents

- Parents, pupils and the school plan and monitor courses together
- All unit assessments are reported to parents as they are completed
- Regular written reports and parent interviews

#### Junior College Hours

9:00 am—3:00 pm

(For this year's Terms see page 22)

#### Homework

Years 9 & 10: 1—2 hours each night

#### Junior College Tuition Fee

\$1560 per term

Includes GST, all stationery & any trips.  
Materials in some courses are extra. We  
have no uniform and no fund-raising.  
Conditions apply. For details see page 20



## SENIOR COLLEGE



### Years 11—13 Flexible Preparation for Vocations & Tertiary Study

The diverse needs of students are met with extensive course choices leading to international qualifications, vocational certificates and work experience

#### Individual & Small Group Tuition

- Courses are individually planned and taught in groups of 1 - 5 pupils
- Stimulation from interaction with students of different ages
- Sharing in God's gift of teachers with special knowledge and skill
- Attractive, fully equipped, computerised classrooms and tutorial rooms
- Using the Cambridge International Examinations Curriculum

#### Flexible Curriculum leads to International Qualifications

- Core subjects are selected from the Cambridge International Examinations (CIE) extensive list with Polytech and vocational options
- Our **14+ Enrichment Programme** continues with challenges in Skills, Service, Sport and Expeditions leading to Duke of Edinburgh Awards
- Only Bible is compulsory and there are no exclusions in the selection and matching of subject options. Students choose any combination from the whole range of Cambridge and vocational subjects.
- Students can graduate with a CIE AICE Diploma, A Levels, or IGCSE, (see page 12) and vocational qualifications and experience (see page 13)
- Teachers for all courses: no courses by correspondence

#### Working With Parents

- Parents, pupils and the school plan and monitor courses together
- All unit assessments are reported to parents as they are completed
- Regular written reports and parent interviews

##### Senior College Hours

9:00 am—4:00 pm

(For this year's Terms see page 22)

##### Homework

3—4 hours each night for A Levels

2—3 hours each night for other courses

##### Senior College Tuition Fee

\$1900 per term

Includes GST, all stationery & any trips.

Materials in some courses are extra. We

have no uniform and no fund-raising.

Conditions apply. For details see page 20



## INTERNATIONAL EXAMINATIONS

Carey College is a *Cambridge International Centre* presenting opportunities for students in a range of qualifications recognised and respected world-wide.



College courses include options preparing students for Cambridge International Examinations (CIE examinations) such as A Levels. We also provide access to CIE examinations for external students, home-schooled students and students at affiliated schools. A separate booklet *Cambridge International Examinations at Carey College* provides details of courses and qualifications. The main points are:

- Carey College students planning to sit CIE examinations must attend a subject evening with their parents at the start of each year
- Year 12 & 13 students aiming for A levels and/or AICE need to plan a two year course of 3 to 8 subjects at AS and A (or A2) level
- CIE A and AS Levels provide New Zealand University Entrance
- Students in Years 10-13 may include IGCSE papers in their courses

### Subjects

Students may select courses from the full range of CIE subjects. Not all are taught at Carey College in any one year, but our aim is to provide teachers and courses to meet each student's gifts and preferences as subjects are chosen.

The range of subjects includes: **Languages:** Afrikaans, Arabic, Chinese, Czech, Dutch, French, German, Hindi, Indonesian, Italian, Japanese, Malay, Marathi, Portuguese, Russian, Sesotho, Spanish, Tamil, Telugu, Thai, Turkish, Urdu. **English:** English Language, Literature in English. **Mathematics:** Mathematics, Additional Mathematics, Further Mathematics, Higher Mathematics. **Sciences:** Agriculture, Biology, Chemistry, Combined Science, Physics, Environmental Science. **Humanities and Social Sciences:** Classics, Divinity, Economics, English Literature, General Paper, Geography, History, History of Art, Latin, Law, Music, New Zealand History, Psychology, Sociology. **Business, Creative, Technical and Vocational:** Accounting, Art and Design, Business Studies, Computing, Design and Technology, Dress and Textiles, Economics, Food Studies, Geometrical and Mechanical Drawing, Thinking Skills.

### Why Cambridge International Examinations?

- CIE meets our standards and NZQA qualifications (eg NCEA) do not
- Our Christian perspective is respected and accepted within the CIE framework
- CIE qualifications are recognised all over the world
- They are trustworthy and external-exam based
- They are structured around a challenging, quality curriculum that fits our aims
- They are flexible, meeting the needs of both vocational and academic students
- Cambridge University is one of the world's most respected universities



## OPTIONS TO MEET CHILDREN'S NEEDS

Because we aim to help parents with the educational nurture of their children we look for the best way to meet the differing needs of different children. Here are some of the ways we can help:

### **CAREER & TERTIARY STUDY GUIDANCE**

We provide students with personalised assessment and detailed career information, advice on university and vocational courses and enrolment, and tertiary funding options. University and Student Support liaison staff regularly visit the school.

### **VOCATIONAL & LIFE-SKILLS COURSES**

Options include practical and academic courses for vocational qualifications, work experience, life-skills, and taking courses in subjects at any appropriate level.

### **CHILDREN WITH SPECIAL NEEDS**

It is basic to our Christian faith that the school community shares its resources in compassionate fellowship with children in special need, integrating them into the life of the school with acceptance, developing individual programmes for social and academic skills in consultation with parents and specialists.

### **INTERNATIONAL STUDENT ORIENTATION & ESOL**

We provide 10 week orientation courses for international students wanting to prepare for enrolment in a New Zealand school. A student visa is not required for these courses. We also provide ongoing ESOL support for international students.

### **DISTANCE LEARNING**

Carey College has a long record of supporting home schooling and other Christian schools. We publish as much of our curriculum as we can on our website. Anyone can make use of those resources under the *Open License* explained on the site. (We do not provide support or advice for distance learning students.)

### **EXTERNAL ENTRIES FOR EXAMINATIONS**

The school encourages external students to apply to enter Carey College and CIE examinations. Carey College exams can be sat at home under proper supervision, but external examinations, including CIE, must be sat at Carey College. Students and parents should discuss proposals well in advance of examination dates, and acceptance of any application is at our discretion. Advice about examinations is published periodically on our website.

### **BRIDGING COURSES**

Students who need a little extra help in preparation for vocational or tertiary studies, or to gain an entrance qualification, can enrol for one or two subjects for a semester (two terms).



## INTERNATIONAL STUDENTS

We welcome international students and make special provision for their learning and welfare. International Students enrolling in Carey College must

- Have a student visa to study in New Zealand
- Be linked with a local Christian Church that cooperates with Carey College
- If in Years 1 to 8 be staying in New Zealand with a parent
- If in Years 9 to 13 be in the care of a parent, or a relative or close family friend appointed by parents as Caregiver (even if living in a Homestay)
- Be able to study at an appropriate level in English or be enrolled in an approved ESOL class
- Pay the International Student Welfare Fee in addition to our standard fees

Full details are on our website: <http://www.careycollege.com/enrolling/>

**Code:** Carey College is a signatory to the *Code of Practice for the Pastoral Care of International Students* published by the Minister of Education. Copies of the Code are available on request from this College or from the New Zealand Ministry of Education website at <http://www.minedu.govt.nz>

**Health and Travel Insurance:** Most international students are not entitled to publicly funded health services while in New Zealand unless they are a resident or citizen of Australia; a national of the United Kingdom in New Zealand; or the holder of a temporary permit that is valid for two years or more. If you do not belong to one of these special categories and you receive medical treatment during your visit you will be liable for the full costs of that treatment. We provide free *Travel and Medical* insurance for international students.

**Immigration:** Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>

**Problems:** Details for dealing with problems are in student's *Away from Home Guide* and on the website. They include opportunity to appeal to the *International Education Appeal Authority*, P O Box 1666, Wellington.

**International Student Fees & Refunds:** International Students pay the standard Application Fee, Resource Deposit, and Course Fees. They also pay a Student Welfare Fee (and with it receive free Insurance). All fees for the full year must be paid before beginning their course. A portion of prepaid Fees will be refunded if an International Student withdraws before starting at Carey College. No other refunds will be made. For details see page 20.

- **English Language Requirement:** International Students enrolling in courses leading to external qualifications must have passed a Carey College (or equivalent) examination in English to a satisfactory standard.



## PART-TIME STUDENTS

We welcome part-time students. The flexibility of our courses and classes means we are able to accept students part-time at any level, especially for Senior College in preparation for Cambridge International Examinations.

Part-time students may enrol for courses not taught in another school in which they are enrolled, or to support their homeschool programme, or simply to extend their education.

Part-time students take part in regular Carey College classes for the relevant level and subjects. They have class work and assignments marked and gain the benefit of instruction from our specialist staff and interaction with other students. They are eligible for entry into Carey College examinations and Cambridge International Examinations as Carey College students (exam fees apply).

Part-time students (or their Partner Schools) are responsible for supplying their own resources (such as text books and stationery) and may need to pay for materials such as art supplies or chemicals if significant quantities are involved.

Courses for part-time students normally have a minimum of 10 hours of classes a term (usually 1 hour weekly, but this can vary). Practicals (such as labs in science) count as separate courses so that most Senior College part-time science students are likely to need to enrol in two courses for each science subject.

Part-time students will be issued with the same unit guides and class notes as other Carey College students studying the same courses. Their own Partner School or homeschool tutors are responsible for guidance not included in Carey College classes, or for help with work included in units but not directly taught in class.

**Enrolling:** Students may enrol

- directly as for other students (see page 17), or
- through a Partner School (talk to your Partner School Principal)

**Partner Schools:** Partner Schools enter into an agreement with Carey College that is tailored for each school but usually includes a concession on fees in return for the Partner School being responsible for administration of student's attendance, work, discipline and reporting, and collation of examination entries.

**Part-time Student Fees:** \$230 per course per term

- due by the first day of each term
- Students from Partner Schools receive a school-based concession reducing fees by up to \$40 per course

No discounts apply. Exams and some materials extra. Includes GST @ 12.5%.



## MAKING CHRIST CENTRAL TO SCHOOL

Carey College is named after pioneer missionary William Carey. His life is an outstanding example of Christian faith applied to practical living and useful service. He exemplifies the Christianity the College is committed to.

The college opened in 1988 as a Primary School and added its first Primary Distance Learning pupils in 1989. As the College has grown, so too has its ministry, with Secondary Distance Learning pupils beginning in 1991 and the Secondary Class in 1993.

### CHRISTIAN FAITH

Carey College is committed to the 1689 Baptist Confession of Faith as its doctrinal foundation. Among the key principles of the Christian faith that influence the character of the College and are incorporated into its Statement of Faith are:

- The Bible is the Word of God
- God, eternal in three Persons, is the Creator and Sovereign of Heaven and Earth
- The Lord Jesus Christ became man (while remaining fully God), died to save his people from their sins, rose, is alive for ever more and will return in glory
- The fear of God is necessary for true knowledge and wisdom
- Teaching is a spiritual activity

### CHRISTIAN AIMS

Carey College is dedicated to helping parents nurture a generation for Christ in excellence and truth. To do this we have two aims:

- We aim to bring children to a knowledge of Jesus Christ as Saviour and Lord by challenging children to believe in Christ, and showing them how his Lordship applies in every part of the curriculum
- We aim to bring children to self-disciplined maturity, able to live vital, Christ-like lives as effective citizens, by laying a solid foundation of skills, knowledge and Christian values

### CHRISTIAN STAFF

Our staff are selected for their abilities as skilled teachers and because they have the special qualities that will provide children with examples to follow. They are vital Christians who know how the Bible shapes the content and methods of their teaching so that everything they do in the classroom points children to God's ways. A full list of staff is on the back page.

### CHRISTIAN OWNERS

Carey College is owned and run by *Carey College Limited* in a relationship that ensures a stable structure for the development and management of the school. Mr Michael Drake, Founder and Principal of the College, is the Company's Managing Director.



## ENROLLING

Applications for enrolment are considered for any child on application from parents using College enrolment forms. Full details of enrolment steps are on our website: in every case that is the best place to go for enrolling information. Here we outline the main steps:

### How to Apply for Enrolment at Carey College:

- Read this Prospectus
- Complete the Enrolment Form and send it to Carey College with the Application Fee, the most recent school report, a copy of a Birth Certificate or Passport, and anything else that will help us assess the application.
- If your application matches a vacancy we will interview the parents and child.
- We will let you know within a week whether or not your application is accepted.
- All new enrolments are provisional for a term and will be confirmed when we are satisfied the enrolment is appropriate.

### Distance Learning:

It is not possible to enrol for Distance Learning. Lesson plans published on our website are available for use under the *Open License* published there, but we are unable to offer personal support for Distance Learning pupils.

### Assessing Applications:

We will do all we can to help parents committed to Christ-centred schooling, but we have complete discretion as to which pupils will be enrolled.

### Conditions of Enrolment:

- Attendance must be regular and punctual, with absences explained in writing
- Students must complete class work and homework diligently and punctually
- Our school discipline, rules and dress code are to be supported
- Teachers may only be approached about school matters at school
- Fees must be paid by the due date
- Attendance is required for all notified Parent Interviews
- You must give one term's notice of withdrawal from enrolment or courses.

### Withdrawal from Enrolment and Courses:

One term's written notice of withdrawal from enrolment or courses is required:

- We must know before a term starts if your child is leaving at the end of that term: you pay that term's fees
- If you tell us of a withdrawal after the start of a term, you will need to pay that term's fees, and the fees for the following term



## OUR RULES & POLICIES

### SCHOOL RULES

Our school rules are displayed in every classroom and are published in our *Parents' Handbook*. Particular rules and policies that parents need to be aware of when planning for children to attend Carey College are listed on these two pages.

### HOMEWORK

Homework is an essential part of the school programme and is to be completed as required. In Grades 1 - 6, children will normally be expected to complete 15 - 20 minutes homework each night. For Grades 7 & 8 homework will take 30 - 40 minutes; Grades 9 & 10: 1 - 2 hours; Grade 11: 2 - 3 hours; and Grades 12 & 13: 2 - 4 hours each night. (We may discuss variations in special circumstances.)

### DRESS CODE

Parents must ensure children are neatly, suitably and cleanly dressed at all times. Our dress code is deliberately conservative— not being tossed to and fro by every wind of godless culture. Neither flamboyant nor overly casual styles are acceptable. Neither boys nor girls may have hair coloured or dyed, nor may they use dressings such as spray, gel or mousse in hair.

**Girls:** Girls are to wear a loose dress or skirt of modest style (at least knee length); T-shirt, top or blouse with long or short sleeves; pullover/cardigan/jacket; clean shoes or sandals. A tidy, clean and unelaborate feminine hair style is required, with long hair tied back from the face. No trousers, shorts, divided skirts, tank-tops or sleeveless tops may be worn. No make-up or jewellery is to be worn except plain hair-ties or clips, and plain studs in pierced ears.

**Boys:** Tidy shorts or trousers, T-shirt or shirt, pullover or jacket, and clean shoes or sandals are required. Hair must be tidy, well groomed, short and cut in an unadorned masculine style. No beach shorts, sleeveless shirts or tank-tops, or fluorescent colours may be worn. No jewellery may be worn.

**Physical Care:** Both boys and girls are required to wear shorts (Junior College & Senior College pupils may wear track pants) and a T-shirt or top (sports shoes are compulsory for secondary pupils, but optional for primary pupils) for PC lessons.

**Sun Hats:** Approved sun hats (shading neck, ears and face) must be worn by all pupils when outside between October and March.

**No Shoes Inside:** pupils may not wear “outside” shoes inside. They may wear slippers, “inside shoes” or socks inside (no bare feet please).

### CELL PHONES & ELECTRONIC DEVICES

Special conditions apply to the use of computers and personal electronic devices at school. Cell phones must be switched off before arrival at school and may not be switched on in any circumstances until the end of the school day.



**PERSONAL INFORMATION & PRIVACY** All personal information collected and stored by the College is collected only when relevant to the work of the College. Relevant information will be released in the following circumstances:

- A parent or the pupil gives permission
- A pupil is transferring to another school
- Where there is a legal obligation to do so

Under the Privacy Act 1993 you have the right of access to all information we hold about you or your children. We have a detailed protocol regarding Personal Information which we are happy to show you.

Pupils' school work, details of honours earned and awards achieved, and photographs of children in the school environment, and their names, may be published by the school for educational purposes and in publishing information about the school.

## DISCIPLINE

Correction may include

- Rebuke
- Detentions (up to 15 minutes at intervals; and for secondary pupils up to 1 hour after school )
- Repeats and/or penalty assignments
- Restitution with a penalty for property damaged, abused or stolen.

**Serious Problems:** Where serious disciplinary problems arise the College will do its best to guide pupils and discuss the issues with parents to seek a resolution. We may suspend or expel a pupil when in our judgement the misbehaviour of the pupil is sufficiently serious. Parents or the pupil may ask that any suspension or expulsion be reviewed. The subsequent decision of the school is final. Refunds of fees cannot be given when enrolments end for disciplinary reasons.

## PUPILS DRIVING TO SCHOOL

Before pupils drive to school they must meet a set of conditions including applying for and being granted prior permission. Details will be explained on application.

## SOLVING PROBLEMS

This is a small school and all members of the school community have direct access to the Principal and other staff. We have a commitment to resolving problems promptly and fairly. We hope that most problems can be resolved informally but procedures for making complaints and resolving problems are set out in the school's *Parent's Handbook*, *Secondary Student's Guide* and *Away from Home Guide* as well as on our website.



## EXPLAINING OUR FEES

### Types of Fee

- **Application Fee:** Pay this with your application on the Application Form
- **Enrolment Deposit:** 50% of the first term's Course Fee paid when your application is accepted (with the balance paid by the start of the first term).
- **Course Fee:** Covers basic tuition, text books, stationery and trips
- **Practical Subjects:** Fee for Year 11-13 students taking practical subjects (Sciences, Art, Languages, IT/Computing) who have extra lessons to cover the practical work.
- **Resource Deposit:** Pay this when your child starts
- **Qualifications Assessment Fee** is charged for verification and assessment of qualifications (except CIE) for Senior College entry.
- **Document Fee:** For special documents such as enrolment certificates, or replacement of lost documents such as school reports or insurance policies.

### Payment of Fees for New Zealand students

- Fees may be paid for the year or each term.
- **Course Fees** are discounted 10% if paid by 3:00 pm on the first day of term
- **Monthly Payments** can be arranged provided application for a Credit Account is made and accepted before fees are due (No discount applies.)
- We accept cash, cheques and direct credit (Cash payments may attract a "Cash Handling" fee at the bank which you will be charged for.)
- New Zealand students must give one term's notice of withdrawal: the next term's fees must be paid on withdrawal with less than one term's notice.

### Payment of Fees for International Students

- Fees must be paid for the full year before tuition begins.
- International students pay the same **Course Fees** as all students, plus:
  - **Student Welfare Fee:** This fee is paid to provide for the supervision of school and Homestay welfare of international students and includes free **Uni-Care Travel and Health Insurance.**

### Refunds

- **Application Fees** are not refundable.
- The **Resource Deposit** will be refunded in full if all resources are returned in good condition before the student's last day at school.
- No refunds will be made if a student is expelled.
- **Enrolment Deposits** will only be refunded if we cancel the enrolment agreed to; there will be no refund if you withdraw.
- If an **International Student** withdraws before starting at Carey College, a refund of prepaid Course Fees and Welfare Fees will be made less a deduction of 50% of the first term's fees and insurance costs.
- **No other refunds will be made.**



## SCHEDULE OF FEES for 2010

### FEES FOR ALL STUDENTS

Fee Tier	Application Fee	Resource Deposit	Course Fee per Term (4 terms per year)	
			Full Fee	With 10% Discount
<b>Junior &amp; Senior Primary School</b> Years 1 - 8	\$25	\$50	\$1455	<b>\$1310</b>
<b>Junior College</b> Years 9 - 10	\$25	\$75	\$1730	<b>\$1560</b>
<b>Senior College</b> Years 11 - 13	\$25	\$100	\$2110	<b>\$1900</b>

- **Discount:**  
For **New Zealand students** Course Fees are discounted by 10% (rounded) if the term's fees are paid by 3:00 pm on the first day of the term.  
For **International Students**, Course Fees are discounted by 10% (rounded) if the year's fees are paid by 3:00 pm by on the first day of the school year.
- **Practical Subjects Years 11-13:** a surcharge of \$200 per practical subject per term applies to the 3rd and subsequent course in the Sciences, Art, ICT/Computing and Languages.
- **Special tuition: Group:** \$25 per hour; **Individual:** \$50 per hour.
- **Part Time Student Fee (all grades):** \$230 for each course per term. (Students from Partner Schools receive a school-based concession reducing fees by up to \$40 per course.) Conditions apply: see page 15 for details.
- **Qualifications Assessment Fee:** \$50 is charged for verification and assessment of qualifications other than CIE awards for Senior College entry.
- **Document Fee:** \$20 per document for non-standard documents (eg enrolment certificates) or replacement of documents (eg school records or insurance policies).

### FEES FOR INTERNATIONAL STUDENTS

For all grades (Years 1-13) International Students pay the same Application Fee, Resource Deposit, and Course Fee per Term as for all other school pupils (see above). **In addition** they pay the following International Student Welfare Fee (which includes free insurance):

International Student Welfare Fee	For 1 Term	For 2 Terms	For 3 Terms	For 4 Terms
	\$650	\$850	\$1050	\$1250

- The Student Welfare Fee will be discounted by 10% if the full year's fee is paid by 20 December in the preceding year. The **Discounted Student Welfare Fee** is \$1080
- International Student's Course Fee will be discounted by 10% if the year's fees are paid by 3:00 pm on the first day of the school year. The **Discounted Year's Fees for International Students** (not including the Student Welfare Fee) are:  
\$5240 for Primary ; \$6240 for Junior College; and \$7600 for Senior College

All fees include GST @ 12.5%, are correct @ 1 December 2009 and are subject to change without notice.



## 2010 DIRECTORY

**Web site:** <http://www.careycollege.com>

**Address:** 21 Domain Road, Panmure,  
Auckland 1072  
New Zealand

**email:** [info@carey.school.nz](mailto:info@carey.school.nz)

The school does not wish to receive unsolicited electronic messages at this or any other address

**Phone:** (+64) 09-570-5873

**Emergency Contact:** 021-176-5990

**Principal (Cellular):** (+64) 021-66-9796

### STAFF

#### Principal

Mr M Drake

#### Manager Educational Services

Mrs Hall

#### Teaching Staff & Tutors

Mrs Chan, Miss Eastwood, Mrs Fisher, Mrs Goedhart, Mrs Hall,  
Mr Hashimoto, Mrs Holmes, Mr Pope, Mr Stewart.

### 2010 TERMS & HOLIDAYS

Term	Starts	Ends
Term 1	2 February	9 April
Term 2	26 April	2 July
Term 3	19 July	24 September
Term 4	11 October	Secondary: 10 December (Grades 11-13 finish when exams end) Primary: 17 December

**Statutory Holidays** falling in term time will be observed.

In 2010 they are: Good Friday 2 April; Easter Monday 5 April;  
Queen's Birthday, 7 June; Labour Day, 25 October.